Academic Audit Report

of

KET's V. G. Vaze College (Autonomous) of Arts, Science and Commerce

Mulund (East)

Mumbai – 400 081

For the Academic Year 2023-24

Under Quality Assurance Initiative

By

Dr. Tabassum Shaikh Fayazuddin
Principal
G. M. Momin Women's College
Bhiwandi, Thane

And

Prof. (Dr.) Shubhada Nayak
Principal,
Karmaveer Bhaurao Patil College,
Vashi, Navi Mumbai- 400703

22nd August 2024

CA Dr. Ravindra Bambardekar
Principal,
Keraleeya Samajam's Model College,
Dombivli, Thane

And

Dr. Nina Roy Choudhury
Principal,
SIES College of Commerce and Economics,
Sion, Mumbai

23rd August 2024

ACADEMIC AUDIT 2023-24

Arts & Science

General Suggestions for Academic Rigour

- Curriculum Designing is the responsibility of an autonomous college. Therefore, need analysis to be done, skill sets industries requirement must be understood and implemented.
- Teachers need to understand Graduate attributes, POs, PSOs, COs and mapping of COs with POs. For that IQAC to arrange a session. Once understood, outcome-based mapping of Cos, PSOs to be done by the course coordinator.
- Change in the curriculum to be brought about on the basis of attainment of COs.
- Let students know what teaching techniques are used – it is useful for SSS. Students need to understand Students Satisfaction Survey questions. So, train students understand different terminologies.
- 60% summative evaluation and 40% formative evaluation to be done – no marks to be assigned for attendance. Class participation is not attendance.
- Evaluation pattern to be given along with methods and rubrics to students and faculty.
- Feedback to be given immediately to the students by sharing the rubrics and conducting open house. Students should see the papers along with teachers and then there will be zero exam-related grievances.
- Academic Calendar to be prepared and followed perfectly.
- There has to be policy for lecture cancellation and lecture adjustment. Lectures cannot be cancelled without informing to Principal.
- Use technology to monitor the activities of the teachers. Appoint Internal Academic. Monitoring committees. What to monitor? Criteria will be given by IQAC. Report will be given by IAM.
- Mentor-Mentee Record to be perfectly maintained.
- Slow, average and advanced learner to be determined and planning done by all departments towards care for them.
- Social responsibility activities must be conducted every semester.
- Sustainable Development Goals to be incorporated in planning activities.
- Vision and Mission of the department to be mentioned in all presentations and they must align with the Vision and Mission of the college.
- Align Best Practices of the department with the Best Practice of the college.
- In the distinctiveness mention only those things that no other department or other colleges are doing.
- Teaching plan to be given more in detail.
- Buy Plagiarism check software/collaborate with other colleges.

Department of History

- PG to be introduced
- Two good publications per faculty per year to be published.
- Revenue generation to be done through Consultancy and Entrepreneurship.

Department of Sociology

- SWOT analysis to be described in detail.
- Women oriented workshops and community engagement activities to be undertaken.
- Number of publications to be increased.
- Collaborate with other departments for field visit
- Joint survey activities in coordination with NSS, WDC and other department should be undertaken for an adopted area.
- Two good publications per faculty per year to be published.

Department of Psychology

- Conduct more community-based activities
- Need to have more resources if Masters Programme is getting introduced.
- Introduce Master Programme and keep resources ready for it
- Two good publications per faculty per year to be published.

Department of Political Science

- Feedback to be taken more frequently.
- Organize visit for students to Strasbourg - International Institute of Human Rights.
- Teaching plan to be elaborated.
- Increase the number of frequencies of feedback from the students.
- Two good publication per faculty per year to be published.

Department of Economics

- Do not restrict the changes in syllabus to 20%.
- Two good publications in CARE listed journal per faculty per year to be done.
- Talk about only those things only your department doing which other departments in your college or other colleges not doing . Distinctiveness to be interpreted as activities that only your department does. No one else department / No other college.
- Experimental learning could be department distinctiveness.
- Collaborate with IT department to provide a minor subject.

Department of Marathi

- Detailed Student profile to be given. Eg. How many students from Marathi medium have joined the college as our activity.
- Initiative to be taken to popularize Marathi language and literature among students.
- Reaching out to the students to increase student strength in the subject by explaining relevance.
- Two good publications per faculty per year to be published.

Department of Hindi

- Hindi can be offered as a Major subject.
- Explore options for increasing student employability as Hindi Translators.
- Department should publish books via. Papers.

- A skill-based course based on Translation for other students should be conducted.
- Two good publications per faculty per year to be published.

Department of English

- To include as distinctiveness only those activities that only your department does & no other department in college / No other colleges do.
- Activities to be taken to improve communication skills.
- Explore option for placement
- Study material for vernacular medium students to be developed
- A Course on Perception of Academic Reading to be taken.
- An activity engaging students to improve reading skills to be undertaken
- Collaborate with other departments for activities.
- Two good publications per faculty per year to be published.

Department of Botany

- Efforts to be taken to increase the number of enrollment of students for UG and PG.
- Development of MOOCs to be carried out.
- Development of Ayurvedic Garden in campus to be done.
- Development of consultancy/entrepreneurship as a revenue source
- Collaborate for workshops as Ikebana.
- Tree survey programme results to be shared.
- Two good publications per faculty per year to be published.

Department of Chemistry

- Corrections to be done in Course Titles
- Corrections in Names of Department Members which are mentioned the year in which syllabus was revised
- Increase number of practical hours for MSc
- R. D. Kulkarni Guidelines and BOS guidelines to be followed while implementing NEP 2020
- Detailed teaching plan to be given – mention methodology, teaching aids/ tools and evaluation methods submit a copy.
- Separate program objective for MSc should be added , cannot be the same as BSc.
- Continuous semester end evaluation system to be used instead of internal external terms
- Passing percentages to be demonstrated in pie chart
- Result analysis graphs to be corrected and presented a new.
- Revenue generation to be done from patents.
- Two good publications in CARE listed journal per faculty per year to be done.
- Research/publications of students to be listed as Best Practice.

Department of Physics

- Best practices to be revised. Distinctiveness to be Best Practice.
- Mention Journal name, give full details of publications when mentioning papers.
- Put Projects undertaken as Best Practices

- Theory and practical title should be same (VSEC). This should be done as soon as possible.
- All paper Titles should be revised.
- VSEC to be designed in such a way that it should be open to students in all stream/faculties
- Competitive exam guidance should be mentioned as department Best Practice.
- Two good publications per faculty per year to be published.

Department of Zoology

- Revenue generation to be done for setting up an Animal House.
- Use consultancy/patents for revenue generation.
- Increase collaborations with industries.
- Engage in community-based activities.
- Two good publications per faculty per year to be published.

ACADEMIC AUDIT 2023-24

COMMERCE & SELF FINANCING DEPARTMENTS

Department of Accountancy

- To present/preserve student Progression data at M.Com level
- To introduce and alter the syllabus as per the employment requirements in market
- To include under vocational course, the syllabus with respect to computer software which will help students to get familiar with accounting softwares as well as hands on training.
- To have tie-ups with professional institutions (Eg. Train Earn Learn (TEL) Course with the ICAI)
- To teach the subject of Financial Data Analysis at TYBCOM level instead of FYBCOM level.
- Two good publications per faculty per year to be published.

Department of Business Economics

- Case Studies, to be the focus of Assignments in the Internals.
- Movienomics session to focus on Case Studies.
- Guest lectures on Business Economics/ Finance to be arranged.
- Start Short term Course on Econometrics in collabration with mathematics department.
- To display Economic Indicators on a daily basis.
- Separate paper/ Course of Case Study to be introduced.
- Two good publications per faculty per year to be published.

Department of Business Law

- Introduce the subject Law under the vertical VSEC. (with the component on Legal Drafting).

- Integrate the activities of Legal Clinic with Tax clinic and commerce department.
- Proposed Incubation Center.
- Introduce law under Value Education with Gender rights, Cyber Law of 2 credits.
- Two good publications per faculty per year to be published.

Department of Commerce

- Conduct Financial Literacy for the Community under CEP.
- Alumni Contribution for E-Cell
- Business Plan Competition to be organized.
- Commerce PhD Centre to be introduced
- E-Cell with timelines before the 5thSemester. 6thSem for Review
- Mentorship especially by Alumni to be taken up strongly.
- Program to be introduced on Finance
- Introduce OE papers based on the needs of the students. For e.g., Organizational Behavior, Wealth Management for Arts and Science.
- Two good publications per faculty per year to be published.

Department of Environmental Studies

- Participate in the program of Tree Survey with department of Botany.
- To have audio visuals for teaching .
- All subject related college activities should be uploaded in the Google classroom.
- EVS department to take up social responsibility program in the local area
- Connect with IIT Bombay for "Aaple prashna Aaple Vidnyan" program.
- To conduct water testing/analysis of the nearby residential societies, quality of water before and after Ganpati Visarjan under Water Knowledge Center in collaboration with Biotechnology Department.
- Organize Tree Plantation with NSS
- Two good publications per faculty per year to be published.

Department of Mathematics

- To create Competitive exam related Mathematical Courses.
- Conduct Bridge courses for BAF and B. Com Students.
- Design Courses which include Financial Mathematics and Statistics for further Studies like M.Com
- Design course on Econometrics in collaboration with Economics department.
- More activities.
- Two good publications per faculty per year to be published.

Department of Accounting and finance, Banking and Insurance, Business Management Studies and Business Administration

- A Student Development Program is needed in the field of research, both at undergraduate and postgraduate level to orient students to research.
- Students of self-financing programmes need to participate in Avishkar and more research paper presentations is needed from students.

- Self-financing departments need to tie up with the placement cell to give more employment opportunity to their student as it is a job-oriented program.
- On Job training is to be given to students to make them more job oriented find Interships.
- A separate committee to be formed for on job training to be given to students. (Internship Cell is already there)
- Two good publications per faculty per year to be published.

Department of Information Technology

- Bridge courses for IT across faculty be introduced
- ERP solutions / modules to be developed by I.T department with the help of students for the college this will save college fund.
- The ongoing short-term courses need to be levelled up for students to make the learning continuous and keeping with change in technology.
- College needs to develop a separate Faculty Development Cell and every year FDP can be conducted by IT teachers on various topics for example - How to use different ICT tools.
- BSc Data Science, M.Sc. Artificial Intelligence and M.Sc. Machine Leaning can be started as evening Programmes.
- Two good publications per faculty per year to be published.

Department of Biotechnology

- A formal agreement can be signed with SRC, Research Institute and Biotech related companies.
- Analysis of water bodies before and after visarjan can be done and it can also be offered as a community service at a very nominal cost.
- Department needs to formalise its 3 months internship project.
- Biotechnology department needs to focus more on Collaboration.
- Placement of the students to be prioritized.
- Consultancy can be given by the department on topics like Food Testing, Food Adulteration, Water Testing either monthly or on quarterly basis in the college with the help of students.
- Laboratory Infrastructure can be used by the department for research projects.
- Department to consult Dr. Varsha Kelkar-Mane, BOS VC Nominee regarding procurement of grants from various funding agencies.
- Two good publications per faculty per year to be published.

Department of PGDPCM

- Extend the Perfumery Evaluation Training to Speech/ Hearing disabled Candidates to focus on social work/ Social Engagement.
- Department needs to check Possibility of Masters Course.
- Current 2 years PGDPCM can be offered as Diploma on completion of One year and Degree on completion of 2 years in accordance with NEP guidelines or check for AICTE approval.

- UG Program possibility for Cosmetics and Perfumery or connect PGDPCM with B.Sc. streams like Chemistry /Botany / Biotechnology etc. with Cosmetics and Perfumery as one of the subjects at degree level. It can also be offered under Open Elective vertical for other departments.
- Short term Course for UG Students.
- Two good publications per faculty per year to be published.
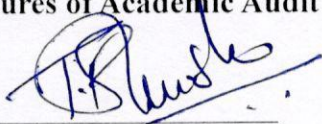
Department of Media and Mass Communication

- Department should take an initiative to train students for Podcast.
- BAMMC Faculty can train teachers on how to record lectures.
- A studio in the college needs to be developed for giving practical exposure to students.
- Department needs to focus on internship and placement of students to increase students count.
- Students visit to studios can be organized to give them more practical exposure.
- Two good publications per faculty per year to be published.
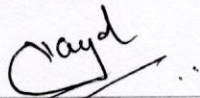
Department of B.VOC

- Correct and communicative Title for papers is important especially for Skill component in all semesters.
- French language should be certified.
- Collaborate with local travel agency in Mulund.
- Improvement in presentation skills is required e.g. font size and uniformity
- Clarity about department distinctiveness and practices is required.
- Revenue generation to be done on large scale.
- Organize student tours for college
- Vision of the department to be changed – implementation of NEP is just a requirement does not qualify as vision.
- Collaboration with IATA needs to be specified.
- Two good publications per faculty per year to be published.
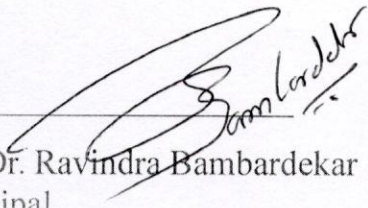
Signatures of Academic Audit Team
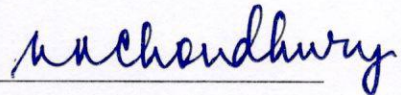
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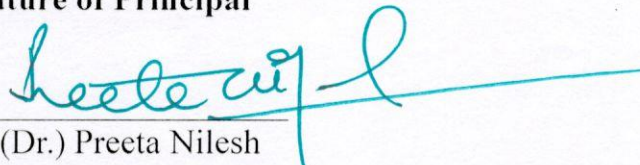
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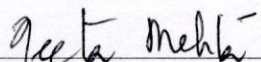
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Dr. Nina Roy Choudhury
Principal,
SIES College of Commerce and Economics,
Sion, Mumbai

Signature of Principal

Prof. (Dr.) Preeta Nilesh

Signature of IQAC Coordinator
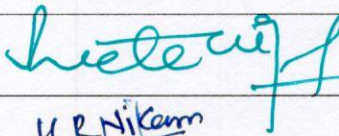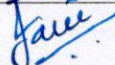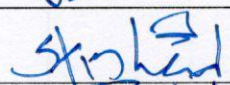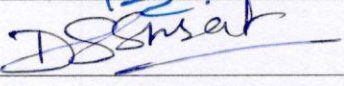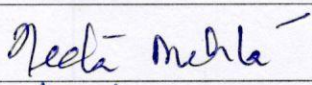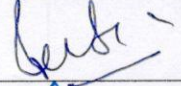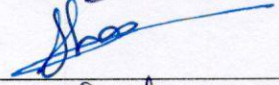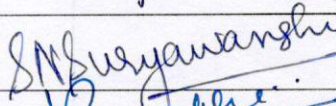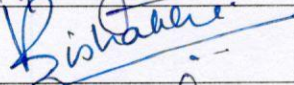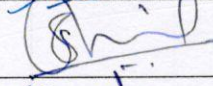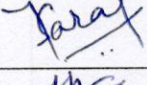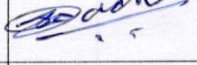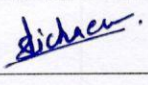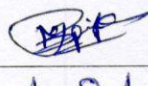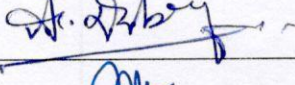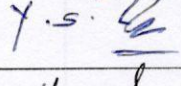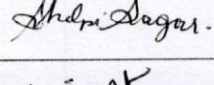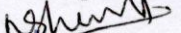
Dr. Neeta Mehta

THE KET'S V.G. VAZE COLLEGE OF ARTS, SCIENCE & COMMERECE (AUTONOMOUS) MULUND, MUMBAI – 400 081.

Attendance sheet for Academic Audit AY 2023-24

22nd August 2024 Arts and Science Faculty

Venue: Conference Room

Sr.No.	Departments	HOD Name	Signature
1.	History	Prof. (Dr.) Preeta Nilesh	
2.		Ms.Harshana Nikam	H R Nikam
3.		Ms.Jaiee Bhat	
4.		Mr. Arshad Saba Shaikh	
5.	Sociology	Ms. Deepa Shirsat	DSShirsat
6.		Ms.Niti Karlekar	
7.	Psychology	Dr. Neeta Mehta	Neeta Mehta
8.		Ms.Reeta Kamble	
9.		Ms Sharvari Gupte	
10.		Ms. Priyal Karania	
11.	Political Science	Dr.Shilpa Suryawanshi	SMSuryawanshi
12.		Ms.Vishakha Patil	Vishakha
13.	Economics	Dr.Vaishali Dhammapathee	
14.		Ms. Trishna Saraf	Saraf
15.	Marathi Literature	Mr. Arvind Jadhav	Jadhav
16.		Ms.Nikita Sunil Vichare	Vichare
17.		Ms Manjusha Pimple	
18.	Hindi Literature	Dr. Archana Dubey	A. Dubey
19.	English Literature	Prof. (Dr.) P.Dineshkumar	
20.		Mr. Yashodhan Oak	Y.S.
21.		Ms. Shilpi Sagar	Shilpi Sagar.
22.		Ms. Neha Shirsat	

No.	Department	Name	Signature
24.		Dr.Supriya Thale	_Thale_
25.		Mr. Jatin Vaity	_(sign)_
26.		Dr.Rajani A. Shirsat	_Shir_
27.		Dr. Siddhi Baskaware	_Baskaware_
28.		Prof. (Dr.)Suresh Shendage	_(sign)_
29.		Dr. Alka Kolhatkar	_AlkaKolhatkar_
30.		Dr.Ashok Awale	_(sign)_
31.		Dr.Paresh More	_(sign)_
32.	Chemistry	Dr. Himanshu Gupta	_Himanshu_
33.		Dr. Jagdish Bhangoji	_Bhangoji_
34.		Dr. Deepika Dangi	_Deepikadangi_
35.		Dr. Samina Shaikh	ABSENT
36.		Ms. Pallavi Sirsat	ABSENT
37.		Dr.Suresh Kadam	_S___dam_
38.		Dr. Manoj Pandurang Mahajan	_(sign)_
39.	Physics	Dr.Shweta Jamble	_SJamble_
40.		Ms.Mudita Suresh Sonawane	_MSSonawane_
41.		Mr. Vaibhav Wagh	_(sign)_
42.		Prof.(Dr.) Vinod Ragade (HOD)	_(sign)_ 22/08/2024
43.		Dr.Preetha Achary	_(sign)_ 22/08/24
44.		Ms.Veena Menon	_Veena_ 22/8/24
45.	Zoology	Mr.Akshay Bagwe	_Bagwe_
46.		Dr.Sarika Bansode	_(sign)_
47.		Dr.Prachi Dange	ABSENT
48.		Ms. Arpita Joshi	_Arpita_
49.	BVoc	Ms. Suchitra Poojari	_Poojari_
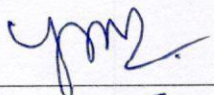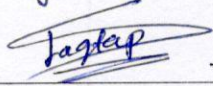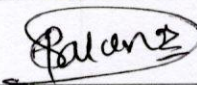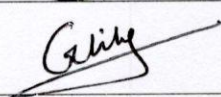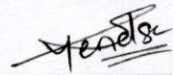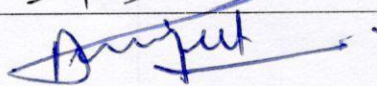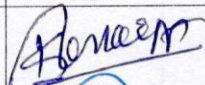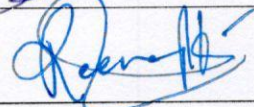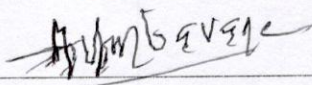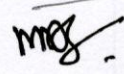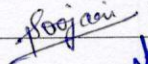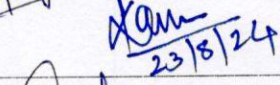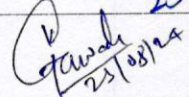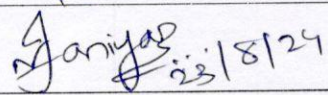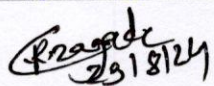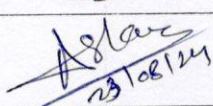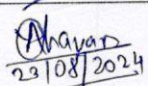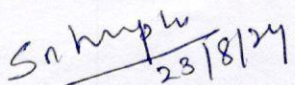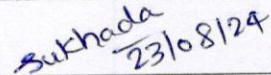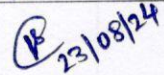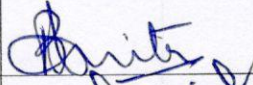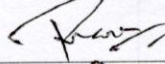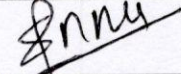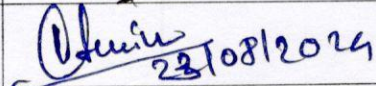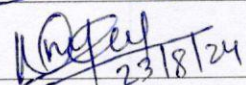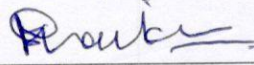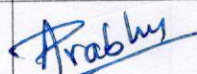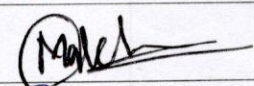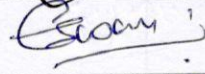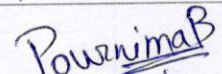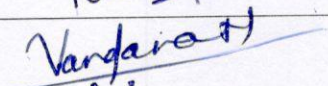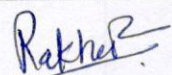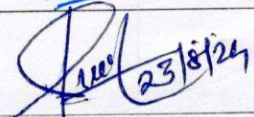
THE KET'S V.G. VAZE COLLEGE OF ARTS, SCIENCE & COMMERECE (AUTONOMOUS) MULUND, MUMBAI - 400 081.

Attendance sheet for Academic Audit AY 2023-24

23rd August 2024 - Commerce Faculty & Self-Financing Programmes

Venue: Conference Room

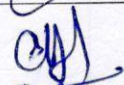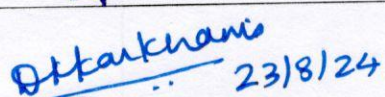| Sr.No.	Department	HOD Name	Signature
1.	Accountancy	Mr. Yogesh Sant	
2.		Ms.Swapna Jagtap	
3.		Dr.Shilpa Palande	
4.		Ms.Gayatri Vaity	
5.		Ms. Sharvari Pendse	
6.	Business Economics	Mr. Prasnnajeet Bhave	
7.		Mr.Arun Keskar	
8.	Business Law	Ms Reena Pillai	
9.	Commerce	Dr.Adhir Ambavane	
10.		Mr. Manoj A. Sangare	
11.		Ms. Dhanvi Mehta / Ms. Suchitra Poojari	
12.	Mathematics	Mr. Sandip Kambale	23/8/24
13.		Mr.Kishor Gawade	23/08/24
14.		Ms.Maniyar Farheen	23/8/24
15.		Ms Chhaya Zagade	23/8/24
16.		Mr.Akshay Lambore	23/08/24
17.		Mr.Yogesh Chavan	23/08/2024
18.	Environment Studies	Ms. Shirisha Gupte	23/8/24

19.	Banking & Insurance, Business Administration	Dr. Seema Pawar	
20.		Dr. Sunanda Pandita	
21.		Ms. Sukhada S.Khambekar	Sukhada 23/08/24
22.		Ms. Vaishnavi Joshi	23/08/24
23.	Accounting & Finance	Ms. Anita Yakkali	
24.		Ms. Naranag Lavleen Kaur	
25.		Mr. Rajesh Mane	
26.		Ms. Annu Singh	
27.		Ms. Niti Suryakant Shirke	23/08/2024
28.		Ms.Rajnandini Manjhi	23/8/24
29.	Management Studies	Ms. Khursheed Shaikh	
30.		Dr. Arati Shah	
31.		Ms.Ananya A Prabhu	Prabhu
32.		Mr.Mahmood Ahmed khan	
33.		Ms. Eshwari Asari	
34.		Ms. Namrata B. Jadhav	
35.	Information Technology	Ms.Pournima Bhangale	PournimaB
36.		Ms. Vandana Narvade	Vandana N
37.		Ms. Rakhee Rane	Rakhee
38.		Ms. Nanda Rupnar	
39.		Ms. Mohini Bhole	
40.		Ms. Pranali ~~Pawar~~ chavan	
41.	Biotechnology	Dr. Deepali Karkhanis	DKarkhanis 23/8/24
42.		Dr. Amit Breed	23/8/24

44.	The Post Graduate Diploma in Perfumery & Cosmetics Management	Ms. Anuya Sane /V.Joshi	A.V.Joshi 23/08/24
45.		Ms. Pranali Salanke	23/8/24
46.	Multimedia & Mass Communication	Dr.Shyam Choithani	23 Aug 2024
47.		Ms. Disha Parab	23/8/24
48.		Ms. Ruchira Parab	23/08/24

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